

Ethel Everhard Memorial Library Board of Trustees

February 10, 2020, 6:45 pm

Presiding Officer: President LeeAnn Kittleson called the meeting to order at 6:45 pm.

Roll: Trustees: Lee Ann Kittleson, Mary Bergs, Bruce Dethlefsen, Nancy Nelson, Karen Robotka and Library Director Aaron Raschke in attendance.

Agenda: Robotka moved to approve Agenda for February 10, 2020 Board Meeting. Dethlefsen seconded.
MC — 5 yes, 0 no

Minutes: Kittleson moved to approve Minutes from January 13, 2020 Board Meeting. Nelson seconded.
MC — 5 yes, 0 no

Public Comments: None.

Reports:

Financial Report:

1. Nelson moved to approve the payment of Monthly Bills for February 2020. Bergs seconded.

MC— 5 yes, 0 no

Roll Call Vote: Bergs — yes; Robotka — yes; Kittleson — yes; Dethlefsen — yes; Nelson — yes.

2. January monthly Income and Expense Reports were presented and discussed. Total Income is at 24% of 2020 Budget due to increment from Village; Expense for January appears heavy due to some expenses being paid in full at the beginning of the new year.

Director's Report:

1. Monthly Statistics for January 2020: Circulation 2912; eCirculation – 319; Patrons – 1775; New Cards – 11; Computer Hours – 133; Computer Users – 196; Wireless Devices – 153; Wireless Data (GB) – 265; Website Visits – 1026; Website Pageviews – 1978.

2. Reviewed the Calendar of Events for February 2020 —
 - a. Winter Reading Program and drawing for prizes is underway.
 - b. Dr. Seuss's Birthday Party will be March 4th — expect good attendance.
 - c. Smartphones/Tablets classes — registrations are already filled up.

Friends of the Library

3. Friends of the Library — Book & Bake Sale February 13-15. Next Friends' meeting is February 25.

Unfinished Business:

1. Exhibits, Displays, Bulletin Boards and Pamphlet Racks Policy revised draft was presented. Kittleson moved to accept the Policy. Bergs seconded.

MC— 5 yes, 0 no

New Business:

1. Reviewed 2019 Public Library Annual Report.

Adjourn: Nelson moved to adjourn. Kittleson seconded. **MC— 5 yes, 0 no**

Next Meeting: March 9, 2020.

Minutes recorded by Nancy Nelson